**ROYAL COLLEGE OF ART**

**Confirmation of Previous Qualifications - Entry 2023/24**

**THIS FORM SHOULD BE SUBMITTED TO YOUR PREVIOUS INSTITUTION FOR COMPLETING - NOT DIRECT TO THE RCA**

**Section A**

Candidates should complete Section A overleaf and provide:

* Their personal details
* Their RCA programme details
* Details of their previous institution and degree obtained

The form should then be handed to the **Registry of their previous institution** for Section B to be completed.

**Section B**

To be completed by the Registrar or appropriate officer of the relevant Institution and returned to:

Email: admissions@rca.ac.uk (Please put “Form B: [Programme name]; [Family name]; [Student ID]” in the subject heading)

Registry, Royal College of Art

Kensington Gore, London

SW7 2EU

Email: admissions@rca.ac.uk

**STATEMENT OF QUALIFICATIONS (FORM B)**

**Section A – Declaration by the applicant**

***To be completed by the applicant. This section should be completed before forwarding the form to the Registry of your awarding institution.***

Last Name ……………………………………………………………………………………

First Name/s …………………………………………………………………………………..

Date of Birth …………………………………………………………………………………….

Application ID Number ………………………………………………………………………

RCA Programme ……………………………………………………………………………....

Previous Institution ……………………………………………………………………………

Department / Course ………………………………………………………………………….

Qualification obtained ………………………………………..………………………………..

Year of Graduation ……………………………………………………………………………..

**I confirm that I am willing for the details of my previous qualification to be released to the Royal College of Art as part of their admissions process:**

Signed: …………………………………………………….

Date: ………………………………………………………..

**Section B - Declaration by the Institution**

**To be completed on behalf of the applicant by the awarding institution:**

Name of Institution…………………………………………………………………………………………

Programme name and award………………………………………………………………….

Class of honours or final GPA score …………………Date of Award ………………………

**To be signed by the Registrar or appropriate officer:**

Signature: ………………………………………………………………………………………..

Date: ……………………………………………………………………………………………..

Name: .…………………………………………………………………………………………..

Position: ………………………………………………………………………………………….

**OFFICIAL STAMP OF CERTIFYING AUTHORITY**

